

## **Norms of intending Quotationer**

1. Contractor/ Firms should have registration under A.P.W.D./ C.P.W.D/ other Govt. agencies.
2. They should furnish up to date registration Certificate (Photocopy) along with the quotation.
3. They should furnish Pan Card, Bank Account details (Photo copy)
4. They should furnish financial soundness Certificate from any Institution or last work done certificate. (like photocopy of work order of any Govt. or Private department)

## **Terms and condition for quotationer**

1. The rate quoted shall inclusive of all taxes, forest royalties or any dues payable to Govt. of Assam.
2. The items should be superior in quality and measured in full.
3. Test Certificate from any manufacturer or laboratory should furnish along with bill.
4. The rate should not differ excessively to the Govt. approved rate prevailing in the market.
5. The rate should be inclusive of carrying, loading and unloading at work site.
6. Mode of payment will be done as per guideline of RUSA/ PFMS in bank.
7. Items when supplied shall be verified by the Supervisor/ in-charge of site or Engineer in site.
8. Bills shall be verified and checked before final payment made time to time.
9. Monitoring committee has the right for rejection of any quotation without showing any reason thereof.
10. Construction committee along with the Engineer In-charge have the right to reject any supply material (s) which are seems to be inferior.
11. Rejected materials should be removed from the site at their own cost.
12. The Labour contractor shall have to submit their attendance register duly filled in prescribed Muster Roll form.
13. Preference will be given to the experiences firm/ contractor having experience of supply of Sports items under RUSA scheme.
14. The items of works are as per approved estimate as referred herewith.
15. The date of Manufacture and Expire will be shown clearly.
16. The firm/ contractor must produce experience certificate of supply of similar nature of items to the institution / Govt. for last 10 years.

*Agus*  
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Principal  
Tezpur College, Tezpur  
Assam