

Minutes of IQAC meeting held on 06/06/2013 and Action Taken

Resolution 01: The IQAC was to apply for a National Seminar to UGC.

Action Taken: Proposal for national Seminar was submitted and subsequently was organized on 22nd and 23rd January 2016.

Resolution 02: To publish one book on socio economic issues by the IQAC.

Action Taken: One book named “Women Writers of Assam” authored by retired principal Dr. Charu Saharia Nath was published in January, 2014.

Resolution 03: To organize inter departmental classes for the major students of the various academic departments of the college.

Action Taken: Various departments have been organizing such classes.

Resolution 04: To request the various departments to take initiatives to encourage the students to perform better.

Action Taken: Departments have introduced some new and innovative measures like quiz, extempore speech, micro teaching and seminar presentations among the students.

Minutes of IQAC meeting held on 11/03/2014 and Action Taken

Resolution 01: Department wise SWOC analysis and for the college as a whole were to be prepared.

Action Taken: Each department had prepared SWOC analysis separately and for the college SWOC was also made.

Resolution 02: Some training sessions on the techniques of project writing were to be arranged for the 5th and 6th semester students.

Action Taken: Many departments have arranged such sessions for the students.

Resolution 03: Experts to be invited for interaction with the faculty members on the preparation of NAAC re-accreditation process of the college.

Action Taken: Prof. Jogen Chandra Kalita, Dept. of Zoology, Gauhati University and Dr. Indra Kumar Bhattacharya, former Principal, Cotton College, Guwahati were invited and one interactive session was held on 12th December, 2014.

Resolution 04: One checklist of Dos and Don'ts regarding preparation for NAAC visit was to be issued to the departments.

Action Taken: Checklist was issued to all the departments.

Minutes of IQAC meeting held on 08/11/2014 and Action Taken

Resolution 01: Preparation for Third cycle of NAAC re-accreditation of the college to be started.

Action Taken: The IQAC is working actively in this regard. Though dead line fixed in the meeting could not be materialized but the cell is working to fulfill this objective.

Resolution 02: The meeting has decided to hold one parent- teacher meet and one alumni meet for the students of this college.

Action Taken: The parent-teacher meet and alumni meet were organized by different departments.

Resolution 03: The students feed-back collected from the students are to be analyzed and necessary action to be taken.

Action Taken: A committee under the Vice-Principal as convener is constituted and is asked to submit a report.

Resolution 04: Some innovative practices are to be adopted in the C.M.Medhi library of the college.

Action Taken: Library has already introduced some innovative and new practices to provide more resources to the students in the form of display of daily thoughts, sharing information etc.

Resolution 05: The meeting has proposed to organized some awareness programs for the students and in the neighbourhood of the college.

Action Taken: The N.C.C., NSS and the various departments and cells have organized many such programs.

Resolution 06: The class routine for the new session should be prepared in advanced and be made available before the new session starts.

Action Taken: The routine has been prepared and made available to the student before the start of new class.

Minutes of IQAC meeting held on 01/10/2015 and Action Taken

Resolution 01: The library space and facilities are to be renovated and upgraded.

Action Taken: Library facilities are upgraded. and increased. One new students reading hall with fully air condition facility having 130 number of students at a time is added.

Minutes of IQAC meeting held on 22/09/2016 and Action Taken

Resolution 01: Adopts one year target to fulfill the recommendation suggested by previous visit of the NAAC peer team.

Action Taken: All the recommendations of previous NAAC visit are fulfilled.

Resolution 02: Facilities for drinking water/ toilets/ canteen to be upgraded.

Action Taken: Facilities regarding drinking water/ toilets/ canteen are renovated and upgraded.

Resolution 03: Strategy for the benefits of the students be adopted.

Action Taken: Many new strategies like ICT in class rooms, innovative ideas and students support systems are introduced.

Resolution 04: Students teachers' relation and students counseling be enhanced.

Action Taken: The student counseling system has been strengthened by asking the teachers to engaged in more interactive sessions with the students.

Resolution 05: Office records be made transparent and development of website.

Action Taken: Office of the college has introduced various software to record and maintain information at the office and also through the website.

Resolution 06: Extension activities be taken.

Action Taken: Many extension activities are organized by various departments and cells.

Resolution 07: College to adopt two schools and one village.

Action Taken: The college has adopted one village and one school already.

Resolution 08: To start inter-departmental classes

Action Taken: Inter- departmental classes are already going on.

Resolution 9: Health check-ups.

Action Taken: Health check-up camps are organized at regular intervals.

Resolution 10: Yoga to be introduced.

Action Taken: yet to be started.

Resolution 11: To set up career counseling/ placement cell.

Action Taken: One full time permanent career counselor is appointed by the college and the placement cell is also looked after by this.

Resolution 12: IQAC to meet regularly.

Action Taken: IQAC meetings are held regularly.

Resolution 13: Stress management camp

Action Taken: yet to be held.

Minutes of IQAC meeting held on 24/11/2016 and Action Taken

Resolution 01: Resolved to make an academic audit of the college as soon as possible.

Action Taken: An Academic Audit of the college was made in March 2017.

Resolution 02: Resolved to create more linkages with the society, creating of sports facilities for students and celebrating the various occasions.

Action Taken: ISR activities were enhanced by establishing linkages with nearby school and with a village through various activities, new sports facilities were created and all occasions as per govt. order were celebrated.

Resolution 03: Collection and analysis of the feedback from different stakeholders.

Action Taken: One feedback committee under the chairmanship of Dr. Pranjit Hazarika was formed and had submitted its report.

Resolution 04: The meeting decided to send a team to observe the preparation of some of the nearby colleges for NAAC peer team visit.

Action Taken: A committee was formed and the team visited two colleges on 13/02/2017, viz., Nowgong College and Nowgong Girls' College, both were awarded A grade by NAAC.

Minutes of IQAC meeting held on 14/02/2017 and Action Taken

Resolution 01: Resolved to make some perspective plans for the college for the coming years.

Action Taken: One committee under the vice principal of the college was formed and it has prepared the perspective plan for the college.

Resolution 02: Resolved to make a SWOC analysis for the college.

Action Taken: A committee was formed to do the job and the committee had submitted its report.

Resolution 03: The Parent-Teacher meet and Alumni meet were to be held.

Action Taken: Both the Parent-teacher meet and alumni meet were organized.

Minutes of IQAC meeting held on 14/08/2017 and Action Taken

Resolution 01: To collect address, phone number and e-mail id of all the students.

Action Taken: The process to collect address, phone number and e-mail id as already started.

Resolution 02: To request all the faculty members having Ph.D. and M.Phil degree to submit a copy of their thesis and dissertation copy.

Action Taken: The teachers have already submitted their copies of thesis and dissertation in the library.

Resolution 03: To purchase atleast 5000 no of books for the college library.

Action Taken: The purchase of books is already completed.

Resolution 04: A committee to be formed to prepare SSR for the coming reaccreditation.

Action Taken: A strong committee under the chairmanship of the principal is formed.

Minutes of IQAC meeting held on 18/11/2017 and Action Taken

Resolution 01: Decided to adopt one nearby school by the college.

Action Taken: The College has already adopted Tezpur Charali Girls' High School situated in Dekargaon, Tezpur.

Resolution 02: Resolved to submit IQA and SSR in the next window that is May- June, 2018.

Action Taken: IQAC tried hard to meet the deadline but due to external reasons it failed to do so. However, it is trying hard to submit the same as early as possible.

Resolution 03: To form two small committees for preparing SSR.

Action Taken: Two committees under two senior teachers are formed and they are working in this direction.