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**MEMORANDUM OF UNDERSTANDING (MOU)  
ON EXCHANGE OF STUDENT/STAFF/FACULTY  
BETWEEN  
TEZPUR COLLEGE, TEZPUR**



**AND  
DARRANG COLLEGE, TEZPUR**



This MEMORANDUM OF UNDERSTANDING (MOU) is made as of 8th day of February, 2023 by and between Tezpur College, Tezpur (Hereinafter referred to as "TC") and Darrang College, Tezpur (Hereinafter referred to as "DC"). Each individually a "Party" or "Institution" and collectively the "Parties" or the "Institutions".

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A specific plan will be worked out for each activity, setting forth detailed arrangements for collaboration will be agreed. Terms and conditions for each visit or an assignment or such exchange, including those concerning salary, travel funding, health insurance, and housing will be worked out between the institutes on the mutual basis. A separate agreement will be entered into giving such details including term of exchange of any intellectual property.

## 2.2 . Student Exchange:

"TC" and "DC" agree that student exchange will be guided by principles listed below. A home institution refers to the institution where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a predetermined programme of study or research.

- a. Exchange student(s) will be selected by mutual agreement between the home institution and host institution.
- b. An exchange student(s) will continue to be treated as full-time student at his/her home institution
- c. An exchange student(s) will be considered as full-time "exchange" student at the host institution
- d. His/her programme of study at the host institution will be determined by mutual consultation between his/her academic advisor(s) at the home institution and his/her "interim" academic advisor(s) identified by the host institution.
- e. The host institute will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- f. The home institutions may award to the exchange student(s) credits earned at host institutions but only after the home institution has established correspondence

between courses taken at the host institution vis-a-vis those offered at the home institution

- g. If an exchange student(s) has/have undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.
- h. If an exchange student(s) has/have undertaken research, then the home institution will take note of the performance evaluation and the technical "report", and take steps in accordance with its own procedures.
- i. "TC" and "DC" agree to provide suitable accommodation and/or living expenses for student exchange.
- j. To avail travel expenses, students can apply for existing funding programs at their respective home institute.
- k. The exchange student(s) will pay tuition and other fees at their home institution.

*Link*

*How*

### 2.3. Other Areas:

- a. To exchange information on research and educational programs.
- b. To exchange information on teaching, learning material and other literature relevant to their educational and research programs.
- c. To jointly organize short-term continuing education programs on topics of mutual interest and to invite each other's faculty to participate therein.
- d. To organize jointly seminars, conferences, training program or workshops on topics of mutual interest and to invite each other's faculty, student and staff to participate therein.
- e. To propose and engage jointly in research or training programs sponsored by funding agencies, and to invite each other's faculty, student and staff to participate therein.

- f. The provision of cultural and intellectual enrichment opportunities for staff and students of both institutes
- g. To use laboratory facilities in specific cases for a limited period
- h. To permit students, staff and faculty members to use library facility.

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### 3. Coordination:

Each institute shall appoint one member of its teaching faculty to coordinate the programme on its behalf. Further a coordination committee consisting of a programme coordinator from both the institute will periodically review and identify ways to strengthen cooperation between the two institutions.

### 4. Validity:

The Memorandum shall remain in force for a period of Five Years commencing from effective date. Institutions may extend the term by written agreement signed by both after review.

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### 5. Termination:

Each institute may terminate the MOU by giving written notice of Six Months in advance to the other institution. Once terminated neither institutes will be responsible for any losses, financial or otherwise which the other institution may suffer.

### 6. Amendment:

This MOU may be amended or modified by a written agreement signed by the representatives or concern persons of both institutes.

### 7. Adherence to laws:

Participating faculties, staff and students involved in any activities under this Memorandum must adhere to the law of the Host countries and rules and regulation of the institutions.

### 8. Legal Effect:

Nothing in this memorandum shall be construed as creating any legal relationship between the institutes. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaborations

### 9. Dispute Resolution:

In case there is a dispute relating to any aspect of academic cooperation, Principal of "TC" and "DC" will jointly resolve the disputes in a spirit of independence, mutual respect and shared responsibility.

*TC and DC welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.*

*In witness hereof, the cooperating parties hereto have signed this MOU in original copies in English on the date indicated below*

  
Signed on behalf of Tezpur College

Dr. Jyoti Kamal Hazarika

Principal

(Tezpur College)

Signature:

Date:

08/02/2023

  
Signed on behalf of Darrang College

Dr. Palashmoni Saikia

Principal

(Darrang College)

Signature:

Date:

8/2/23