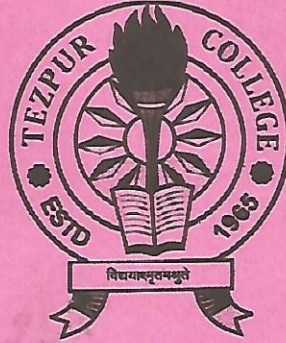


TEZPUR COLLEGE

Tezpur :: Sonitpur :: Assam

2018



Amended as per
Lingdoh Committee Recommendation

CONSTITUTION

TEZPUR COLLEGE STUDENTS' UNION

Constitution of Tezpur College Students' Union

PREAMBLE: The staff and students of the Tezpur College, having solemnly resolved to secure to all its members, Justice, Liberty, Equality and to promote among them all Fraternity.

And

In this day November 1969 (22.11.69), We do hereby adopt, enact and give to ourselves this constitution.

ARTICLE - 1 : Name :

- The name of this body shall be "TEZPUR COLLEGE STUDENTS' UNION" to be here in after called "Union"
- The Assamese title of the "UNION" shall be
"তেজপুৰ মহাবিদ্যালয় ছাত্ৰ একতা সভা"
- The flag of TCSU shall be made of silk or synthetic silk of silver colour with the college emblem in the centre. The size of the flag shall be of 3:2.
- College Anthem :-**

“বিদ্যাঃমৃতমশুতে
হে জ্ঞানৰ আলায়
হে স্বপ্নৰ আলায়
জয় তোমাৰেই জয়”
মহাবাহুৰ শকতিৰে
অগ্নিগড়ৰ পৰশেৰে
অজ্ঞানতাৰ এন্ধাৰ বিনাশী
পোহৰ বিলোৱা তুমি নিৰন্তৰে
আমি বন্দনা কৰো তোমাৰ।
আমি অৰ্চনা কৰো তোমাৰ
হৃদয়ত একতাৰ মহামন্ত্ৰ
দীপ্ত আমাৰ হেজাৰ কণ্ঠ

তুমি পুণ্য তুমি ধন্য
তুমি জ্যোতির্ময়
তোমাৰ পৰশত জ্যোতিস্মান
জ্ঞানৰ অময়া তান
আমি বন্দনা কৰো তোমাক
আমি অৰ্চনা কৰো তোমাৰ।।
সংস্কৃতিৰ প্ৰহৰী তুমি
আমাৰ মহান এই শোণিতপুৰৰ
আকাশে বতাহে নিনাদিত
তোমাৰ ঐতিহ্যৰ পোহৰ
আমি বন্দনা কৰো তোমাক
আমি অৰ্চনা কৰো তোমাৰ।।

কথা : বঞ্জন বৰুৱা

সূৰ : দিলীপ চৌধুৰী

ARTICLE - 2 : AIMS AND OBJECTIVES :

The aims and objectives of the Union shall be -

- To promote all round development - Mental, Physical and Cultural of the members of this College in general and students in particular.
- To promote a healthy and co-operative life.
- To guard against all tendencies and attitudes among its members as are harmful to the Union, to College and the society.
- To take all necessary democratic steps for safeguarding the interest of the society in general and students in particular.
- To establish friendly relations with other such like minded unions.
- The Union shall not participate in any political and commercial issues which may injure the sentiments of any section and sections of the students.
- The Union shall adopt all possible democratic means and to adopt such measures considered necessary for the achievement of aforementioned objects.
- No executive members of the Union shall be involved in any political party actively.

ARTICLE-3: Methods:

The Union shall strive to achieve its aim's and objectives by -

- Holding talks, debates and symposium etc.
- Subscribing, Magazines and Newspapers.
- Making provisions for games and sports.
- The Union shall publish a Magazine annually with contribution from the student members. The Magazine shall contain two sections (One Assamese and One English).
- Organising picnic, excursion etc.
- Participating when possible, in the Inter College Competitions and Festivals and also in any institutions or organisations of the general public.

ARTICLE - 4 : Membership :

- All regular students of TEZPUR COLLEGE shall be the members of the Union.
- All members of the teaching staff of this college will be the members of the Union without right to vote.

ARTICLE - 5 : Organisations :

- The Union shall consist of President, Vice-President and the Executive Committee.

ARTICLE - 6 : President:

- I. The President shall be elected from the bonafied student members of the college.
 - President shall be from 3rd and 5th semester and Vice-president from 1st and 3rd semester degree classes.
- In absence of the President/Vice President any one Secretary nominated by the Executive committee shall act as the president of the union.

- i) The President shall have a casting vote in case of a tie in the Executive Committee.
- c) The powers and functions of the President shall be :
 - i) To Preside over all general meetings of the Union and meetings of the Executive Committee.
 - ii) To guide and regulate all activities of the Union,
 - iii) To see that the constitutional provisions are duly followed,
 - iv) To arbitrate as the final authority over all disputes relating to the Union,
 - v) Can expand the Executive Committee when a proposal for expansion is made by 2/3rd majority of the Executive Committee,
 - vi) Can co-opt a women representative if there is no women representative in the Executive body, through a proposal passed by the Executive Committee with 2/3 majority.

ARTICLE - 7 : Executive Committee :

- a) The student members of the Executive Committee shall be elected annually from among the student members of the Union by method of secret ballot.
- b) The Executive Committee shall consist of:
 - i) One President
 - ii) One Vice President
 - iii) One General Secretary (from either of the sections)
 - iv) One Asstt. General Secretary (from either of the sections)
 - v) One Secretary of Boys' Common Room.
 - vi) One Secretary of Girls' Common Room.
 - vii) One Secretary of Debate and Discourse.
 - viii) One Secretary of Music and Drama.

- ix) Two Secretaries of Games and Sports (One for Indoor Games and One for Outdoor Games.)
- x) One Secretary for Social Service.
- xi) One Editor for College Magazine 'ABHIYATREE'.
- xii) One auditor shall be nominated by the Principal.
- xiii) One Secretary for Gymnastics and Weight Lifting.
- c) i) The Secretary of Girls' Common Room must be a Girl Student.
ii) The Secretary of Boys' Common Room must be a Male Student.

ARTICLE - 8 : Duties of Executive Committee :

The duties of the Executive Committee shall be :

- a) To frame rules in accordance with the constitutional provisions.
- b) To draw-up detailed programme of the Union.
- c) To prepare the budget for the coming year.
- d) To place the general report before the last meeting of the year.
- e) To take disciplinary action against any student member if he/she violates the constitutional provisions or does anything against the interest the union.

ARTICLE-9: The Principal

- a) Can delegate powers to prof. In charge.
- b) Control union fund & sanction expenditure.
- c) Can dissolve the union if he is satisfied that a situation arises in which the Executive cannot carry on the accordance will the constitutional provisions and assume to himself all powers and functions.
 - i) The Vice-President shall perform all the duties and functions of the President in the absence of the President,
 - ii) The Vice-President shall assist the president in all matters relating to the Union.

ARTICLE -10 : Duties of the Secretaries:

- a) The General Secretary shall :
 - i) Convene, arrange and hold the meeting of the Executive and general body with the prior permission of the President and maintain regular proceeding of the Executive Committee duly signed by the Vice-President.
 - ii) Convene meeting of the Executive Committee and General body meeting, on his own initiative or shall convene General body meeting when demanded by 1/4th of the total number of bonafied students of the college, Executive Committee meeting when demanded by 1/2 of the members of the Executive body of the students' Union.
 - iii) Co-ordinate the activities of different sections and be generally responsible for proper and regular functioning of all sections of the Union and be empowered to demand an explanation oral or written from any Secretary of the Union, if and when he/she deems it necessary for the proper functioning of the Union body. He/She shall place the matter for discussion and decision before the Executive Committee and if he/she deems necessary, before the General body also.
- b) The Assistant General Secretary shall:
 - i) Assist the General Secretary and in absence of the General Secretary perform the functions of the General Secretary.
 - ii) Maintain regularly the accounts of the sections which shall be open to inspection at any time by the Prof.-in charge concerned or the General Secretary.
 - iii) Be responsible to the Prof.-in-charge concerned for safe keeping of the Union property, goods and materials to his/her section and for maintenance of proper stock thereof.
 - iv) In case of sending College teams to represent the College in any place and occasion, the concerned Secretary shall

- prepare the list of contingents in consultation with the General Secretary and under the guidance of sectional Prof.-in-charge, mainly on the basis of participants performance in particular sphere in different competitions held in and outside the College.
 - v) Prepare, after accepting the annual budget of the Union by the Executive Committee, sectional budget of the sections to which the Secretary belongs in consultation with the General Secretary and under the guidance of the sectional Prof.-in-charge.
 - c)
 - i) When General Secretary resigns or vacates his office either by transfer, resignation and death, then the President shall appoint one of the Assistant General Secretary to function as General Secretary till the election of a new General Secretary with due consultation in Executive Committee.
 - ii) The General body has the power to demand the dissolution of the Union Executive by 2/3 rd majority of the total number of bonafied students.
 - d) Each Sectional Secretary shall:
 - i) Arrange, organise and conduct in consultation with and under the guidance of the Prof.-in-charge concerned, all activities of the section in accordance with programme chalked out by the Executive Committee and as and when directed by the President on the advice of the Prof.-in-charge concerned.
 - ii) Be authorised to enlist the services and co-operation of any or all members of the section concerned in arranging and organising any function of the section.

- iii) Keep proceedings or records of the activities of the section duly signed by the Prof.-in-charge concerned.
- iv) Maintain regularly the accounts of the section which shall be open to inspection at any time by the Prof.-in-charge concerned,
- v) Be responsible to the Prof.-in-charge concerned for safe keeping of any Union property belonging to his section.

ARTICLE-11 : Duties of Prof.-in-charge :

Each Prof.-in-charge shall be responsible for the section under his charge and shall:

- i) Guide and supervise the activities of the section.
- ii) See that Secretary concerned performs his/her duties properly.
- iii) Recommend such expenditures to the principal, as are requisitioned by the Secretary concerned, permissible under the budget,
- iv) Perform any other duty concerning the union as and when directed by the principal.

ARTICLE-12:

A student secretary or secretaries may be compelled to submit his or her resignation on ground of gross misconduct, misappropriation of fund or violation of constitution. Such action shall be taken by the President, his portfolio being vacant shall be under the charge of the General Secretary.

ARTICLE-13: Meeting:

- a) There shall be atleast two general meetings of the Union every year.
- b) There shall be atleast three ordinary meetings of the Executive Committee in a year.
- c) The General Secretary can convene an emergency meeting of the Executive Committee with the approval of the President.

- d) Agenda of the meeting must be approved by the President.
- e) The medium of proceedings of records and maintenance of records of the Union shall be in English or Assamese.
- f) For each meeting of the union a prior permission of the principal is mandatory.

ARTICLE -14: Quorum :

One third (1/3rd) of the total members including the president of the Executive Committee shall form the quorum.

ARTICLE-15: Funds:

- a) Fees collected from the students at the beginning of the each session under the heads, Viz-Union, Games, Common Room, Festival, Magazine etc. and any other contribution towards the Union from any source shall constitute the fund of the Union.
- b) The fund shall be kept under the charge of the Principal
- c) No expenditure can be made without the sanction to the Principal.
- d) The surplus amount of fund of the proceeding year shall be deposited in the name of the Union.
- e) No expenditure of any item shall be sanctioned by the Principal without the recommendation of the Teacher/ in-charge concerned.

ARTICLE -16: Terms of Office:

- a) Membership of the Executive Committee shall be only for one year.
- b) Any student member of the Executive Committee shall cease to be a member of the committee, if -
 - i) He ceases to be a member of the Union,
 - ii) A vote of no-confidence is moved against him in a duly convened Executive meeting and passed by 2/3 rd members of the committee,

- iii) He resigns and his resignation is accepted by the President,
- iv) He fails to attend three consecutive meetings without reasonable explanation and previous intimation to the President,
- v) He is suspended or expelled by the College authority for any misconduct or indiscipline.

ARTICLE-17:

- a) In the event of occurrence of any vacancies in any office of the Union by reason of his death, resignation, removal or otherwise, the President shall have the discretionary power to nominate from the student members to fill such vacancy with the consultation of the Prof.-in-charge concerned and the General secretary and with approval of the principal.
- b) During the interim period the General Secretary shall be in-charge of the vacant office.

ARTICLE-18: Election:

- a) Election for the executive Committee shall be completed as per the honourable Supreme Court guidelines.
- b) Election shall be by methods of secret ballot and a direct method of election will be followed.
- c) Students who are duly enrolled in the TEZPUR COLLEGE enrolment registers and possesses identity card are entitled to vote in the election.
- d) The Principal shall notify the date of election and shall appoint Returning Officer for holding and conducting election.
- e) No election shall be challenged.
- f) In case of a tie in the election, the same shall be decided by lottery in the presence of the Returning Officer and the candidate concerned.

ARTICLE -19: Disqualifications:

A student member shall be debarred from contesting election of the Executive Committee.

- a) If he or she is a casual student.
- b) If he or she is a defaulter (Library, Tuition Fee and College Property.)
- c) If he or she is previously expelled or suspended by the College authority.
- d) No student from Higher Secondary and 5th & 6th Semester Degree class shall stand as candidates for General Secretary and the Assistant General Secretary.
- e) No students from Higher Secondary Final year and degree 5th and 6th semester classes shall stand for any office of the union, however student from degree 5th semester class can stand for president only.
- f) No student having less than 75% attendance can stand as candidate.

ARTICLE-20:

The Editorial Board of Tezpur College Magazine shall consist of:

- i) The Principal of the College shall act. as President and Vice-Principal as Vice- President.
- ii) Magazine Secretary who shall be the Editor.
- iii) Prof.-in-charge of the Magazine Section.
- iv) One Prof. for each of Assamese and English section of the Magazine (To be nominated by the Principal)
- v) President, Vice-President and General Secretary of the Students union
- vi) The Editorial Board shall be responsible for the final selection

and approval of all matters to be published in the Magazine and its members shall individually and collectively help the Prof.-in-charge and the Editor in the preparation and publication of the Magazine.

- vii) The name of the College Magazine will be 'ABHIYATREE' (অভিযাত্রী).

ARTICLE - 21 : Amendment:

The proposal for amending the constitution must be duly moved in duly constituted meeting of the Executive Committee and the same must be passed by 2/3 rd majority of the General meeting of students.